

Safari International School Admission Policy

1. Introduction

Safari International School welcomes students from diverse backgrounds and is committed to a fair, inclusive, and transparent admission process. Our structured approach ensures that each child receives an educational experience tailored to their academic, social, and emotional needs in a supportive environment.

2. Admission Criteria

Admission decisions are based on the following factors:

- Availability of spaces (considering student age, staff-to-student ratios, and regulatory requirements).
- Length of time on the waiting list (if applicable).
- The school's ability to provide appropriate facilities to support the welfare and educational needs of the child.

Once a child is offered a place, parents/guardians are expected to adhere to the agreed admission arrangements. Non-compliance may result in the termination of enrollment.

3. Admission Process Checklist

Step 1: Inquiry and Scheduling a Tour

Parents interested in enrolling their child may:

- Fill out the online inquiry form available on our website.
- Contact our Admission Team directly via WhatsApp or email.
- Schedule a school tour to explore the facilities, meet the School Coordinators, and discuss the educational process.

Step 2: Review the Parent and Curriculum Handbooks

- Parents are required to read and understand the Parent Handbook and Curriculum Handbook, which outline school policies, procedures, and curriculum details.
- Parents may contact the School Coordinators via email for clarifications or additional information.

Step 3: Submit the Registration Form

- The Registration Form can be collected from the school reception or requested as a soft copy via the Admission Team.
- The completed form must be signed and submitted in person or via email.

- The form includes:
 - Child's date of birth and guardian details.
 - Medical information and special needs (if applicable).
 - Nationality and languages spoken.
 - Contact details.
 - Authorized pickup persons.
 - Program selection and any additional courses.

Step 4: Receive and Sign the Offer Letter

- After submission of the Registration Form, the school will issue an Offer Letter detailing:
 - Class allocation.
 - Chosen program and any additional courses.
 - Invoice for the academic year.
- Parent Acknowledgment:
 - By signing the Offer Letter, parents acknowledge that they have read and understood:
 - The Parent Handbook
 - The Curriculum Handbook
 - The Terms and Conditions of the Offer Letter

Step 5: Administrative and Apparel Setup

- Parents will receive the school bag contents, including their child's class schedule.
- Uniforms and books must be purchased from the school reception.

Step 6: Registration on the Toddle Communication App

- Before or during the first week of school, students will be registered on Toddle, linked to the guardians' email addresses.
- Toddle Features:
 - Direct communication with teachers and coordinators.
 - Daily announcements, homework assignments, and video reports from class.
 - Access to important documents, including:
 - Annual school calendar
 - Class timetable
 - After school schedule
 - School lunch menu
 - Policies and curriculum documents

Step 7: Parent Orientation

- Orientation sessions for parents are conducted in August before the start of the academic year.
- These sessions provide essential information about:
 - School policies and expectations
 - Class schedules and academic planning
 - Communication procedures via Toddle
 - Parental involvement and support

Step 8: Start of School

- A child may begin attending school once all administrative tasks are complete and all required documents are submitted.

This step-by-step admission process ensures a smooth, efficient, and informed journey for both parents and students joining Safari International School.

4. Admission Structure

The age of admission for each year group is based on the child's age as of 31st August before the start of the school year. The Head of School may allow up to one year of flexibility, depending on the child's educational background and the results of the placement process.

Year Group	Curriculum Framework	Age at 31 August (before start of school year)	Age at 31 August (after end of school year)
Toddlers	EYFS	0	2
Pre-Nursery	EYFS	2	3
Nursery	IB EYP & Cambridge Primary	3	4
Reception	IB EYP & Cambridge Primary	4	5
Year 1	IB PYP & Cambridge Primary	5	6
Year 2	IB PYP & Cambridge Primary	6	7
Year 3	IB PYP &	7	8

	Cambridge Primary		
Year 4	IB PYP & Cambridge Primary	8	9
Year 5	IB PYP & Cambridge Primary	9	10
Year 6	IB PYP & Cambridge Primary	10	11

5. Grade Advancement Policy

5.1 General Policy on Grade Skipping

Safari International School does not generally allow grade skipping, as we prioritize a balanced approach to academic, social, and emotional development.

5.2 Exceptional Cases for Grade Advancement

Grade advancement may be considered only in exceptional circumstances, provided that:

- The student’s academic, social, and emotional needs cannot be met in their current grade.
- Differentiated instruction and enrichment programs have already been implemented but are insufficient.

5.3 Parental Requests & Appeals Process

Parents may formally request a review of their child's grade placement by submitting:

- A written request outlining reasons for advancement.
- Supporting academic records and evidence of social/emotional readiness.

Evaluation Process:

- Review of academic records and performance.
- Assessment of social and emotional maturity.
- Consultations with teachers and educational specialists.
- Meetings with parents to discuss potential implications.

If the request is denied, parents may submit a written appeal to the Head of School, whose decision is final.

5.4 Reversal of Grade Advancement

If an advanced student is unable to meet the academic, social, or emotional requirements, the school reserves the right to:

- Revert the student to their original grade.
- Provide targeted SEN support, which may incur additional costs.

6. Final Authority on Admissions & Grade Placement

The final decision regarding admission, grade placement, and advancement rests with the school management. Safari International School reserves the right to make decisions in the best interest of each student, ensuring a supportive and high-quality educational environment.

By enrolling their child at Safari International School, parents agree to abide by this admission policy and the decisions made by the school regarding grade placement.

This structured and comprehensive admission policy ensures that Safari International School maintains fair, inclusive, and high-quality education while upholding its commitment to student success and parent partnership.